

# TAPER/DRYWALL FINISHER APPRENTICE MONTHLY WORK REPORT

This form, properly filled out and signed, must be reached, not later than the 10th of each month, to the Finishing Trades Institute of the Ohio Region. Failure to submit this report may result in the dismissal from the Program or may delay your advancement and scheduled pay increase. This will be determined by the FTIOR Board of Trustees.

**Instructions:** Fill this form out completely, including shift worked, and hours spent on each category during the work day. Any item not covered in categories A-K should be written in the miscellaneous column.

**Month Reporting for** \_\_\_\_\_ **Year** \_\_\_\_\_

**Total Monthly Hours** \_\_\_\_\_ **Local Union #:** \_\_\_\_\_

**Current Contractor:** \_\_\_\_\_

**Training Center (Please Circle One):**

Strongsville    Columbus    Cincinnati    Toledo

\_\_\_\_\_ \_\_\_\_\_  
Apprentice's Full Name Period of Apprenticeship

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
Address

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
City State Zip

( \_\_\_\_\_ ) \_\_\_\_\_  
Area Code Telephone No.

If NEW Address        If NEW Phone No

Apprentice must keep this report neat and clean at all times. Hours worked on each Process should be entered by the apprentice daily. At the end of the month or on the last day of work for each Employer, space below should be filled in and signed by Foreman.

\_\_\_\_\_ \_\_\_\_\_  
Employer / Contractor

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
Foreman Name Progress Date

**\*Rate Progress by one of the following code symbols:**

Very Good-VG, Good-G, Fair-F, Poor-P

Rev. 11/2014

DAY OF MONTH	RTI	A	B	C	D	E	F	G	H	I	J	K	L	MISC	
1															
2															
3															
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31															
TOTAL	DAY	RTI	A	B	C	D	E	F	G	H	I	J	K	L	MISC

Classroom Time

Firetape

Coat Screws

Taping

Second Coat

Finish Coat

Level 5

Texturing

Mechanical Tools

Sound Caulk

Pre-Fill / Repairs & Corrections

Sanding

Laid-Off

Miscellaneous